



## Stock Donation Instructions & Donor Form

### Instructions for Donating Stock

Thank you for considering a gift of stock! To ensure we can properly acknowledge your generosity and provide an IRS-compliant receipt, please notify us before initiating the transfer. Please email [caitlin@houstonboychoir.org](mailto:caitlin@houstonboychoir.org) with: your name and contact information, stock name and number of shares, and expected transfer date. Without this information, we may not be able to identify your gift or issue a receipt. Thank you for helping us make this process smooth!

### Donor Stock Gift Form

Field	Details
Donor Name	_____
Contact Information (Email, Phone)	_____
Stock Name & Ticker Symbol	_____
Number of Shares	_____
Estimated Transfer Date	_____
Brokerage Firm Name	_____
Optional: Gift Purpose/Restriction	_____

### Depository Trust Company (DTC) Transfer Instructions for Financial Advisors

For gifts of securities to Houston Boychoir, please deliver by DTC to:

DTC: 0164

Code: 40

Account: Houston Boychoir

Account Number: 9706-4646